

SUBJECT: Collection Development: Leisure Collection

MANUAL: Health Sciences Library Policy & Procedure

POLICY: Leisure Collection

RESPONSIBLE PERSONS: Library Staff & Customers

Policy

1. In support of personal wellness, the Mount Carmel Health Sciences Library has developed the Leisure Collection, consisting of books, audio books, DVDs, and magazines. This collection will contain bestsellers both fiction and non-fiction, DVDs of different genre, and magazines based on customer recommendation.
2. The collection circulates to the Mount Carmel Community including Mount Carmel associates and students.
3. This collection is developed with Library funds and donations.
4. Priorities and limitations shall be placed upon the collection according to specified criteria:
 - a) Items will be chosen from best-seller lists
 - b) Items collected will be in English
 - c) The majority of the items will be limited to titles geared toward an adult audience
 - d) Priority will be given to topics of current importance to the Mount Carmel associates and Community
 - e) Donated items should be new or very slightly used. Items may be rejected on the basis of appearance or smell. Library reserves the right of disposition of unused items.
 - f) Items damaged or missing from this collection will be replaced, based upon circulation statistics, age, funding, and relevance.
 - g) Items will not be shared with library cooperatives (such as OPAL, OHIOLINK, etc.) or non-Mount Carmel associates or students.

DEVELOPED BY: Library Staff

REVISED BY: Library Staff

REVIEWED BY: Stevo Roksandic, Director

APPROVAL FOR IMPLEMENTATION BY:

DATE:

8/7/07

DATE: Dec 2004

7/16/07

7/16/07

Ann Schuele