



MOUNT CARMEL  
College of Nursing

**2011 ANNUAL  
CAMPUS SECURITY AND FIRE SAFETY REPORT**

**CAMPUS SECURITY REPORT**

**INTRODUCTION**

Mount Carmel College of Nursing (MCCN) prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The report is prepared by the College in cooperation with Mount Carmel West (MCW) Hospital Security and local law enforcement surrounding the MCCN campus. The Annual Security Report includes statistics for the previous three years concerning reported crimes that occurred on campus and on public property within, or immediately adjacent to and accessible from, the MCCN campus. The report also includes institutional policies concerning campus security and other matters. A hard copy of the report is available by contacting the Coordinator, Administrative and Support Services in the President's Office.

The College makes this information available to all students, employees, and applicants for enrollment or employment, as required by the United States Department of Education.

**SECURITY ON CAMPUS**

Mount Carmel College of Nursing (MCCN) is a subsidiary corporation of Mount Carmel Health. MCCN is located on the campus of Mount Carmel West (MCW) Hospital where the MCW Safety and Security Office provides services for MCCN. The MCW Security Department is maintained by Mount Carmel Health and not by MCCN.

Safety and security on campus is of paramount importance to the College. MCW Security seeks to provide a safe campus environment and regularly patrols the campus area. Although MCCN does not have a history of serious crimes, no campus is immune. The complete cooperation and commitment of students and employees is necessary to maintain a truly safe environment. Students and employees must assume responsibility for their own safety and for the security of their personal belongings.

MCW Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the College. MCW Security officers have the authority to issue parking citations but do not have arrest power. MCW Security maintains a professional working relationship and refers criminal incidents to the Columbus Police Department (CPD) who have jurisdiction on the campus. All crime victims and witnesses are strongly encouraged to immediately report a crime to MCW Security and Columbus police. Prompt reporting will assure timely warning notices on campus and timely disclosure of crime statistics.

MCW Security can and do respond to student-related incidents that occur on campus. MCW Security also has direct communication with Columbus police, fire department, and ambulance services to facilitate rapid response in any emergency situation.

## **SECURITY AWARENESS PROGRAMS**

During orientation in August, students are informed of services offered by MCW Security. Students are also routinely informed of ways to maintain personal safety and apartment residence security. Similar information is presented to new employees. In addition, each student resident is provided a copy of the Residence Handbook that includes additional safety and security information.

The Director of Student Life will organize periodic programs on campus that deal with student safety; MCW Security provides similar updates for employees. Program schedules are communicated to students via CARMELink announcements, student email messages, the bi-weekly student newsletter, and bulletin boards located in common areas on the campus. Communications to employees are made via the College-wide email system or the Mount Carmel Health Intranet.

Mount Carmel College of Nursing is an active participant in the Ohio Board of Regents' Campus Security Taskforce. In an effort to provide education and training to faculty and staff at all campuses across Ohio, the Ohio Department of Safety, in conjunction with the Board of Regents and The Ohio State University, conducts periodic training sessions for campus representatives in each of Ohio's eight Homeland Security Planning Regions.

## **GENERAL SAFETY PRECAUTIONS**

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own safety and the safety of others. To enhance personal safety, MCW Security officers are available to escort students to and from their vehicles parked at MCW and to or from the apartment residence buildings. Students and employees are encouraged to use this service after dark.

Members of the College community are encouraged to assume responsibility for their own personal safety and security of personal belongings by taking the following simple, common sense precautions.

- Although the campus is well lighted, do not walk alone in the campus area after dark.
- Keep purses/billfolds and other valuables with you or stored in a campus locker.
- Do not record your address on your key ring.
- Do not provide personal identifying information over the phone.
- If living on campus:
  - lock your door and alarm the security system when you leave the apartment
  - take your key with you when you leave the apartment
  - do not loan your key to anyone
  - do not prop doors open
- Report any potential fire hazards or broken equipment to the Coordinator of Administrative & Support Services (614-234-5213).
- Report any unusual circumstances to the Marian Hall front desk (614-234-5800) or to MCW Security (614-234-5283).

## **REPORTING CRIMINAL OFFENSES**

In the event of an emergency, dial 911. To report a criminal offense, contact the College front desk in Marian Hall at 614-234-5800 or MCW Security at 614-234-5283 (non-emergencies), or dial the MCW Hospital Operator at 614-234-5000 or dial "3" from any house phone located in Marian Hall or the Center for Learning & Education (emergencies only) where a hospital operator is on duty 24-hours a day and will immediately contact MCW Security.

Any suspicious activity or person seen in the MCW parking lots or garages or loitering around vehicles, inside Marian Hall or Center for Learning and Education buildings, or around the apartment residence should be reported to MCW Security. In addition, you may report a crime to the following College administrators:

- |   |              |                    |
|---|--------------|--------------------|
| 1. College President/Dean                         | 614-234-5213 | Marian Hall Rm 169 |
| 2. Associate Dean, Graduate Program               | 614-234-5717 | Marian Hall Rm 304 |
| 3. Associate Dean, Undergraduate Program          | 614-234-1788 | Marian Hall Rm 168 |
| 4. Coordinator, Administrative & Support Services | 614-234-5213 | Marian Hall Rm 169 |

Mount Carmel College of Nursing encourages anyone who is the victim or witness to any crime to promptly report the incident to the Columbus Police Department or to MCW Security. The MCW Security Office is located at 1-South, Rm 36, just inside the Souder Avenue entrance to MCW Hospital. All reports will be investigated. The College does not have procedures for voluntary, confidential reporting of crimes. Violations of the law will be referred to Columbus police and MCW Security, and reported to the College President/Dean for disciplinary review, where appropriate.

### **CAMPUS CRIME ALERT**

In the event of a potentially dangerous situation involving the College community, either on or off campus, that, in the judgment of the College President/Dean (in consultation with MCW Security) constitutes an ongoing or continuing threat, a campus- wide "timely warning" will be issued. The warning will be issued through the Crisis Communication Alert System to students and employees, if deemed appropriate, by in-class announcements or other appropriate means.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Crisis Communication Alert System allows for text messaging to cell phones, pagers, personal computers, or other electronic message devices. Depending on the type of emergency, the message may direct receivers to the MCCN website (<http://www.mccn.edu>) for additional and specific information. Anyone with information warranting a timely warning should report the circumstances by phone to the President/Dean (614-234-5213) or in person at the President/Dean's office (Marian Hall, Rm 169).

In addition to these notifications, MCW maintains a "Communications Alert Hotline" at 614-234-5555 to alert employees and students regarding information and instructions regarding emergency situations that might occur.

### **ACCESS TO CAMPUS BUILDINGS**

Mount Carmel College of Nursing is an independent institution and considered private property. Persons who do not have legitimate business on campus may be asked to leave or considered as trespassers. During business hours, the College (excluding the apartment residence buildings) is open to students, parents, employees, hospital personnel, contractors, guests, and invitees. During non business hours, access to College facilities is by key card, if permitted, or by admittance via MCW Hospital Security, Student Life staff, or College administrators.

MCW Security issues a photo identification badge to each student and employee. Other individuals and vendors approved to be on campus have temporary badges issued to them by the MCW Security or the Marian Hall front desk.

The exterior doors to the apartment residence buildings are secured 24-hours a day. In addition, each apartment unit is equipped with a security alarm system. The area surrounding the residence is patrolled regularly by MCW Security and Columbus police. Security escorts are available to students upon request (614-234-5283 or 614-234-5000). Mount Carmel West Hospital Facilities and Security staff work in coordination regarding facilities, landscaping, and lighting on campus.

In addition, emergency call boxes are located outside of parking garages, near the resident apartment buildings, and at various locations throughout the hospital campus.

## **ALCOHOL AND DRUG POLICY PROGRAMS**

Alcohol and drug abuse policies are published in the *Student Handbook* and other College handbooks. The College complies with the federal Drug-Free School and Communities Act which is designed to prevent the use and abuse of alcohol by students and employees. All students and employees entering MCCN are tested for drug and substance abuse. This is a mandatory requirement for the College community.

Alcoholic beverages are never served to students during any campus events. Individuals who bring or use illegal drugs and/or alcoholic beverages into the College or apartment residence are subject to disciplinary action including immediate expulsion from the residence and possible expulsion from the College.

Mount Carmel College of Nursing demonstrates its commitment to eliminating illegal drug use and resolving alcohol problems by offering students and employees the opportunity to participate in Mount Carmel HelpNet programs. A partial list of services provided include alcohol and drug abuse, anxiety and depression, family relationships, job and legal concerns, marital and other relationship difficulties, and self-esteem issues.

The HelpNet program also provides counseling and rehabilitation for all referrals. Participants with drug or alcohol abuse problems may be referred to additional appropriate services. Those needing assistance may call 1-800-969-6162. A licensed professional is available to assist 24-hours a day.

## **SEXUAL ASSAULT PREVENTION AND RESPONSE**

"Sexual assault" includes any physical sexual act directed against another person forcibly, against the victim's will, when the victim is incapable of giving consent (e.g., when the victim is intoxicated), or when the act constitutes statutory rape.

The College holds periodic programs to enhance awareness regarding rape, acquaintance rape, and other forcible and non-forcible sex offenses. Literature on sexual assault, date rape education, and risk reduction is available through the Office of Student Life.

Victims of assault on campus should immediately contact a member of the College administration, Resident Assistant staff, Columbus police (dial 911), or MCW Security (614-234-5283 or dial "3" from any house phone in Marian Hall or the CLE). College administrators or the Resident Assistant will assist in notifying authorities, if requested. The Director of Student Life will also be notified.

The first priority for a victim of sexual assault should be to get to a place of safety, followed by necessary medical treatment. MCW Security and Columbus police strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. There are staff at Mount Carmel emergency rooms specifically trained to treat sexual assault victims

Filing a report with MCW Security will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will

- ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later
- assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and College misconduct procedures, or only the latter. A College administrator will guide the victim through the available options and support the victim in his or her decision. Assistance and counseling are available through the Mount Carmel Crime and Trauma Assistance Program (614-234-5900), and from the Sexual Assault Response Network of Central Ohio (SARNCO) that maintains a 24

hour rape crisis helpline at 614-267-7020. The SARNCO website is located at <http://www.ohiohealth.com/body.cfm?id=980>.

College disciplinary proceedings and guidelines for cases involving student misconduct are detailed in the Student Handbook. In the case of sexual assault, the accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the College misconduct policy due to sexual assault could be criminally prosecuted in the Ohio courts and subject to a range of disciplinary actions including, but not limited to, expulsion from Mount Carmel College of Nursing. Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

### **SEX OFFENDER REGISTRATION**

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act. The federal law requires state law enforcement agencies to provide MCCN with a list of registered sex offenders who have indicated they are either enrolled or employed by MCCN.

The Franklin County Sheriff's office has responsibility for registration of sexual predators under Ohio's Sex Offender Registration and Notification (SORN). MCCN will make available to the College community information on any sexual offender who enrolls in or is employed at the College. The information is made available to MCCN by the Franklin County Sheriff's office and maintained in the President/Dean's office, located in Marian Hall, Rm 169. In addition, information concerning registered sex offenders may be obtained from the Franklin County Sheriff's Office online at <http://www.sheriff.franklin.oh.us/>.

The CSCPA amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

### **ANNUAL DISCLOSURE OF CRIME STATISTICS**

Campus crime, arrest and referral statistics include those reported to MCW Security, designated campus officials (including but not limited to deans, directors, advisors to students/student organizations) and local law enforcement agencies.

An email notification is sent annually to all enrolled students that provides the website to access this report. Faculty and staff receive similar notification. Copies of the report may also be obtained from the Coordinator of Administrative and Support Services, Marian Hall, Rm 169 or by calling 614-234-5213. All prospective employees may obtain a copy from the same location.

### **REPORT OF CRIME AND ARREST STATISTICS**

In accordance with federal law, the College reports specific crimes, attempted crimes, and arrest statistics on an annual basis. College policy is to make timely reports to the campus community regarding incidents of criminal activity considered to be a threat to students and employees.

As required, the College compiles the following statistics of reported crimes using the FBI's Uniform Crime Reporting System definitions. According to federal law, incidents of liquor law violations, drug abuse violations, and illegal weapons possessions violations referred for campus disciplinary action, regardless of outcome, are to be reported separately from liquor, drug abuse and illegal weapons arrests in these statistics.

### **Reported On-Campus Crime Statistics**

Mount Carmel College of Nursing operates no off-campus housing and recognizes no off-campus student organizations. Therefore, that category is omitted from the statistical portion of the annual security report.

OFFENSE	ON CAMPUS			* RESIDENTIAL FACILITIES		
	2010	2009	2008	2010	2009	2008
MURDER / NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES, FORCIBLE	0	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	2	0	0	2	0
MOTOR VEHICLE THEFT	0	1	3	0	0	0
ARSON	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0

\* Crimes reported in the residential facilities are also included in the on-campus category.

"Hate crimes" (crimes of prejudice) are to be reported according to category of prejudice for the specified crimes in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim. There were no reported hate crimes on campus or in the residential facilities for the years 2008, 2009 or 2010.

### Reported Public Property Crime Statistics

Public property that is within the MCW campus, including the College of Nursing, or next to or bordering the campus and that is easily accessible from the campus is included in the federal definition of reported "public property" crime statistics.

According to the Clery Act definition, "public property" is defined as the geographical area directly bordering the campus. The Columbus Police Department provides crime statistics to MCW Security for purposes of this report, but can provide statistics only for the "cruiser district" in which MCCN and MCW Hospital are located. As a result, MCCN cannot report on the Department of Education definition for "public property."

OFFENSE	PUBLIC PROPERTY		
	2010	2009	2008
MURDER / NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
SEX OFFENSES, FORCIBLE	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0
ROBBERY	1	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	5
ARSON	0	0	0
SIMPLE ASSAULT	0	0	0
LARCENY-THEFT	0	0	0
INTIMIDATION	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0
LIQUOR LAW ARRESTS	0	0	0
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0

DRUG LAW ARRESTS	0	0	0
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0

"Hate crimes" (crimes of prejudice) are to be reported according to category of prejudice for the specified crimes in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim. There were no reported hate crimes on public property for the years 2008, 2009 or 2010.

### **UNIFORM CRIME REPORTING SYSTEM DEFINITIONS**

In reporting crime statistics, colleges and universities are to use the following definitions from the Federal Bureau of Investigation's reporting system:

Murder and Non-Negligent Manslaughter: *The willful killing of one human being by another.*

Negligent Manslaughter: *The killing of another person through gross negligence.*

Sexual Offenses – Forcible: *Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent (forcible rape, forcible sodomy, sexual assault with an object, forcible fondling).*

Sexual Offenses – Non-forcible: *Incidents of unlawful, non-forcible sexual intercourse (incest and statutory rape).*

Robbery: *Taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.*

Aggravated Assault: *Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.*

Burglary: *Unlawful entry of a structure to commit a felony or theft.*

Motor Vehicle Theft: *Theft or attempted theft of a motor vehicle.*

Arson: *Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.*

Hate Crimes: *Any crime described above, and any other crime involving bodily injury reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of a perpetrator's bias (race, gender, religion, sexual orientation, ethnicity/national origin, or disability).*

### **EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

An emergency or disaster can occur at any time or any place. Being prepared for these situations is imperative to the health and safety of faculty, staff, students and guests on the campus of Mount Carmel College of Nursing. All faculty and staff are provided an emergency flipchart which is designed to quickly access pertinent information in critical times of need. This flipchart includes a step by step guide for the following emergencies:

- Disaster (external or internal) – Code Yellow
- Fire – Code Red
- Severe Weather/Tornado – Code Gray
- Bomb/Bomb Threat – Code Black

- Hazardous Material Spill/Release – Code Orange
- Person With Gun/Hostage Situation – Code Silver
- Evacuation – Code E-Vac
- Suspicious Package Found on Campus
- Suspicious Person Found on Campus
- Campus Lockdown
- Active Shooter on Campus

To report an emergency:

1. MCW Security: Dial “3” from any house phone located in Marian Hall or Center for Learning & Education
2. Police: 911
3. Fire: 911

### **MISSING STUDENT NOTIFICATION**

Missing students are identified by the College as those who have missed 10 consecutive classes and have not notified the College of their absence; cannot be located by the College; or have been noted missing by classmates or others. Missing students should be reported to the following administrators:

- |  |              |                    |
|--|--------------|--------------------|
| 1. College President/Dean                | 614-234-5213 | Marian Hall Rm 169 |
| 2. Associate Dean, Graduate Program      | 614-234-5717 | Marian Hall Rm 304 |
| 3. Associate Dean, Undergraduate Program | 614-234-1788 | Marian Hall Rm 168 |
| 4. Director, Records and Registration    | 614-234-5685 | Marian Hall Rm 167 |
| 5. Director, Student Life                | 614-234-5828 | Marian Hall Rm 404 |

Parents, guardians, or the next of kin as noted on College records will be notified of the student’s absence. If the parents, guardians, or next of kin cannot be reached, the College will notify the local police. The College will cooperate fully with the police in their investigation of the missing student.

## **FIRE SAFETY REPORT**

### **FIRE STATISTICS**

Student Residence Building	Date of Fire	Time of Fire	Cause of Fire	No. of Injuries Requiring Treatment	No. of Deaths Related to Fire	Value of Property Damage Related to Fire
Angela Hall	0	0	0	0	0	0
Holy Cross Hall	0	0	0	0	0	0

### **FIRE SAFETY SYSTEM**

Each student residence building is equipped with an interior fire alarm system with detection throughout the building, including detectors in every sleeping room. The alarm panels are monitored by an outside company which dispatches the Columbus Fire Department, and notifies MCW Safety & Security and the College administrator on-call. Fire equipment is checked periodically by the property management company.

### **FIRE DRILLS**

All students are required to evacuate the student residence buildings during a fire drill to an area away from the buildings. MCW Safety & Security Officers check each floor to ensure students have left the building.

In 2010, two fire drills were conducted in the student resident buildings.

**FIRE SAFETY PRECAUTIONS**

The following are prohibited in the residence apartments:

- Space heaters, halogen and sun lamps
- Any appliances with visible heating elements
- Incense, potpourri burners and candles
- Gas, propane and barbecue grills

**FIRE EVACUATION PROCEDURE**

In case of fire, student residents should immediately pull the fire alarm when exiting the building. When students evacuate the building, they should remember to feel doors before opening them to be sure that there is no fire danger on the other side. If the student must enter a smoke-filled room or hallway, they should stay low and crawl to the nearest exit, keeping their head near the floor. Once a student is safely away from danger, they should call Mount Carmel West Safety & Security Department to report the fire. All residents must exit both apartment buildings and go to the P1 parking garage across from the College main entrance until authorized to return to the apartment by a Safety & Security Officer.