Sigma Theta Tau International Honor Society of Nursing  
Rho Omicron Chapter Grant Application Packet

Rho Omicron Grants are available to all members of the Rho Omicron Chapter. The grant would be $1000.

**ELIGIBILITY REQUIREMENTS**

The applicant must be an active member of Rho Omicron Chapter.

**INSTRUCTIONS**

1. Please complete all parts of the application form. You may print or type the application form. All information included in the application will be treated as confidential. Failure to complete all parts of the application components and processes will remove the candidate from consideration.

2. Submit no more than 5 pages double-spaced narrative proposal for the work to be accomplished in the project. The narrative is to include a. through c. of #3 below.

3. The proposal must include the following items:
   a. Specific aims that are to be accomplished
   b. Background information that includes justification for the project and the significance to nursing practice, education, or administration
   c. A description of how the project will be accomplished (For research, include the design, sampling plan, measures/tools, data management plan, & analysis plan; for other types of projects, include the objective or purpose, plans for completing the project, the nature/description of the finished product, and how the product will be used to improve practice, education, or administration.
   d. Timeline is 12 months maximum – show schedule of steps or progress of the project (e.g. Gantt Chart); not to exceed 1 page
   e. Budget maximum is $1000.00 – itemized budget and justification not to exceed 1 page
   f. Professional resume or bio-sketch – not to exceed 3 pages
   g. Form with support/approval from the appropriate gatekeeper/administrator who must approve access or other aspects of the project (see below) --- if applicable

4. Deadline date for applications: **February 12, 2016**
5. Submit completed application packet to:

Rho Omicron Chapter- Grant -Scholarly Project
Mount Carmel College of Nursing
127 South Davis Avenue
Columbus, OH 43222

6. Date of announcement of grantee(s) **March 21, 2016**.
Rho Omicron Chapter will fund up to a maximum of 1 grant under this call.

7. Note- if you receive this grant award you will receive a letter explaining the distribution of the grant monies. Plan on presenting your research or project at an upcoming Rho Omicron event in the calendar year of the grant.

8. Final report of the project and any tangible products are due 12 months from the date that funds are received.

9. Use the format on the next page for your proposal.
Sigma Theta Tau International Honor Society of Nursing
Rho Omicron Chapter Grant Application Form

Name: _______________________________________________________
   Last                First                Middle                Degree(s)

Current Address: _______________________________________________
   Street               City               State               Zip

Telephone: Home _____________Cell or Mobile___________________

Current Employment Information (if applicable)

Company Name________________________________________________

Company Address______________________________________________
   Street               City               State               Zip

Job Title______________________________________________________

Location or site of the project: ________________________________
Sigma Theta Tau International Honor Society of Nursing
Mount Carmel College of Nursing
Rho Omicron Chapter

Statement of Support or Approval of Proposed Project

is applying for a grant entitled:

______________________________________________________________________

from Sigma Theta Tau International, Rho Omicron Chapter. Please complete this form of
approval or support for this project. Include the following when applicable:

- Approval to use equipment, supplies, space, or other tangibles for the project
- Approval to contact or interact with patients, students, or nurses as part of the
  project
- Your authority to provide the above approvals
- Your opinion about the potential contribution to practice, education, or
  administration that might come from this project

Name: ____________________________ Position: ____________________________

Organization: _____________________________________________

Relationship to Applicant: _____________________________________

Support for this project:

Return the completed form to:
Rho Omicron Chapter – Scholarly Project
Mount Carmel College of Nursing
127 South Davis Avenue
Columbus, OH 43222

Thank you on behalf of the Rho Omicron Board of Sigma Theta Tau International.
Criteria for Judging Applications in the
Call from Rho Omicron Chapter
of Sigma Theta Tau International Honor Society of Nursing
for Proposals for this Grant

1. Significance of the project for nursing practice, education, or administration
2. Logic of the proposal components
3. Completeness of the application
4. Feasibility of the project within the time line of 12 months
5. Budget – appropriateness and feasibility of the projected expenses
6. Goodness of fit between the professional qualifications of the applicant and the knowledge and skills required to complete the project in a timely and productive manner
7. Strength of the support conveyed in the form submitted on behalf of the project