

MOUNT CARMEL College of Nursing

## **Mount Carmel Celebrates SIXTH SDAP Class**

By Josiah Knowles, MCCN Communications Intern



Congratulations to the sixth SDAP graduating class!

**The Second Degree Accelerated Program (SDAP)** celebrated its sixth SDAP Completion Ceremony on February 8, with 62 members of the 2012-13 class receiving nursing pins and diplomas.

Mount Carmel College of Nursing's SDAP is designed for individuals who have earned a baccalaureate degree or higher and would like to pursue a career in nursing. Students who complete the SDAP finish 13 full-time months of 40-hour weeks to complete a Bachelor of Science in Nursing (BSN). The program provides graduates the qualifications to take the licensing exam to become a Registered Nurse (RN.)

"This SDAP class has contributed over 1,200 hours of community service to under-served populations" said **Tanika Cherry, MSN/ED, RN-BC, SDAP** Coordinator.

"After plowing through for 13 months, graduates can expect to enter into a profession of service — one where they have the opportunity to make a difference in the lives of the patients and family members they care for."

At the ceremony, held in the MSB Auditorium, the *Lamp Award* was given to **Amanda Fee**; the *Inspiration Award* to **Tracy Matheny**; and the *Clinical Excellence Award* to **Jeremy Kojis.** The *SDAP Alumni Caring Leadership Award* and a \$500 scholarship were presented by the previous classes of SDAP alumni to **Margaret Hueckel.** The *SDAP Faculty Award* was given to **Brigit Duggan.** 

"We are proud of the students," Cherry said, "and want to thank the MCCN community, faculty and staff for assisting 62 additional students realize their dreams."

Dates to Remember		
March 1	Term 1 classes end	
March 4	Term 1 clinical final exams	
March 4-8	Spring break (students and faculty)	
March 11	Term 2 begins	
March 25	Summer session registration begins MCCN CollegeFORUM	
March 29	Good Friday (holiday)	
April 4	Graduating students' deadline for cap and gown orders	
April 5	Last day to drop a spring semester 16-week class	
April 19	Last day to drop a spring semester term 2 class	
April 22	Fall semester registration begins MCCN CollegeFORUM	
Мау 3	Term 2 and semester classes end	
May 6-10	Final examination week	
May 10	Pinning/ Recognition Ceremony	
May 11	Commencement	

### **Degree Audits**

Pre-licensure students who want to verify current completion of program requirements may schedule an appointment to review their degree audits. Contact Records and Registration (614-234-3870) or Karen Greene (614-234-5685) to schedule an appointment.

RN-BSN Completion Program students: contact Tara Spalla (tspalla@mccn.edu).

Master's Program students: contact Kathy Walters (kwalters@mccn.edu).

### Mount Carmel Celebrates SIXTH SDAP Class cont'd from page 1

As MCCN celebrates these newest nursing professionals, members of the college's current SDAP class (SDAP VII) are more than one month into their 13-month odyssey toward the BSN.

For more information about MCCN's next SDAP class, set to begin in January 2014 and end in January 2015, visit www.mccn.edu or call 614-234-5800.

### Second Degree Accelerated

**Program VI Participants** Akwasi Agyemang George A. Biddle Lindsey Leigh Bonnie Staci Anne Brantley Erika Brooker Megan Veronica Bruno Jaclyn S. Coffey Sarah Kathleen Congrove Angela Della Flora Stephanie Marie Elder Matthew Eller Ashley Parker Elsass Amanda Robin Esselstein Sarah E. Evans Amanda Beth Fee Emily Lynn Fetterolf Briana Sadae Fukushima Militsa B. Gregg Katelyn Marie Heilman Margaret Marie Hueckel Kelly Michelle Huff Amanda Anne Iacovetta Jessica Marie Johnson Lindsey Kauh Gail Suzanne Kelley Shireen Roxanne Khoshnevisan Kathleen Ann Kochert Tristan Marie Koenig Jeremy Martin Kojis Sara Anne Krajcovic Jennifer M. Kucan Elizabeth Lauletta Bryn Allison Lewis Elizabeth Natalia Lubin Tracy Yvonne Matheny Christopher Michael Maximo Melissa Anne McCall Allison Renee McKinney Kaylan R. Mokas Maria Elena Moreno Cruz Megan Elizabeth Morris Karalyn Marielle Newman Daniel Hoang Nguyen Christopher Corey Nibert Jessica Ann Nicoletti Brittany E. Noone Erica Dawn Owens Megan Jane Patter Mark D. Richardson Mary Kathryn Richardson Latovia Roberts Tyler Rudman Haley F. Saunders Mary Margaret Schnack Amanda Lynn Schroeder Krischelle Alyse Schutz Michelle Seely Jillian Marie Stelmach John Matthew Surso Kristin Velt

#### **Ceremony Scenes**



Eric R. Watson Katie Ruth Winkler

# **Admissions Office Meets Students Where They Are**

By Cliff Wiltshire, BA



Rachael Ruppersburg, student tour guide, leads a small group of prospective students across the MCCN grounds during a February open house.

The lifeblood of a college is its students and a successful school thrives when it attracts good individuals and holds onto them.

At Mount Carmel College of Nursing, **Kim Campbell, MEd,** is responsible for getting those students in the door. She is the director of admissions and recruitment. While some things have changed since she began in the position in December 2006, the foundation remains the same.

"Nursing is just as popular as ever," Campbell said earlier this winter.

"Even being a single-purpose institution, I never feel like we have to scramble to get good students."

Most of the student contacts she and new admissions counselor **Julie Haley** make are within a nine-county area throughout Central Ohio. They visit dozens of high schools, attend college fairs and host open houses on campus. More than 50 prospective nurses attended such an open house in early February and another 100 were scheduled to visit mid-month.

Some things have changed, of course. Everything was done on paper seven years ago, Campbell recalled, and now the vast majority of applications are submitted online. Plenty of information also is exchanged via social media and even texting, she said, though she added with a chuckle: "I do not tweet!"

Even that could be different someday, as it remains so critical to reach students where they are in order to share Mount Carmel's story and attract the best candidates. "How students communicate is really important," Campbell said.

"When I go to fairs now, I see a lot of tablets. But still there's something to be said for looking through materials, and meeting face to face."

That reality was proven again this winter, when a student from northwest Ohio visited campus. She already had been accepted into Mount Carmel, but when her mother had some questions, they made the two-hour drive here through some wintry weather in order to see the campus and get a feel for the neighborhood. It was a personal visit that Campbell welcomed.

#### **Summer Session 2013**

The course schedule for Summer Session will be available to students the week of March 18.

- > Registration starts the week of March 25.
- ➤ A limited number of summer courses will be offered.
- ➤ Enrollment in sophomore nursing courses is restricted to students accepted into the Summer Advanced Placement Program and is not open to the general student population.

Students will be notified via email and CARMELink regarding additional details and registration instructions for summer.

#### Save the Date

The second general membership luncheon meeting of the Rho Omicron Chapter of Sigma Theta Tau will be Monday, March 18, at noon. All members, please plan to attend.

Additional details to follow.

# ATI Comprehensive Review for NCLEX Preparation

Students graduating from the traditional pre-licensure nursing program are required to attend an ATI Comprehensive Review for NCLEX Preparation. Students on track to graduate from the traditional pre-licensure program are assessed a \$300 senior year fee that enrolls them in the ATI NCLEX Review arranged by the College.

The onsite review is scheduled for May 13-15 (8 a.m. – 4:30 p.m. in the College Gym) for May and July graduates. The format consists of a three-day comprehensive in-class review.

October, December and March graduates are offered an onsite review session if there are a minimum of 25 students in attendance. If there are fewer than 25 students, graduates will enroll in the comprehensive review in a self-paced online format with an individually assigned ATI course instructor. Second Degree Accelerated students will receive information from the Program Coordinator about the ATI review session.

# Are You Taking a Course Elsewhere? Past Deadline!

Any student taking a class at one of our affiliated institutions (Columbus State Community College or The Ohio State University) is required to submit a copy of his/her semester course schedule to the MCCN Records and Registration Office (Marian Hall, Room 2C01). The deadline for submitting Spring Semester schedules was Friday. January 11.

Students must also notify MCCN Records and Registration when they drop or withdraw from an affiliated course. We have found that students are sometimes negligent with this required notification to MCCN. Remember ... you must keep MCCN updated on your affiliated status!

Financial aid awards are based on total registered credit hours. Delinquent students may find themselves at less than full-time hours for financial aid calculation.

IF YOU ARE CURRENTLY TAKING AN AFFILIATED COURSE OR HAVE WITHDRAWN FROM AN AFFILIATED COURSE AND HAVE NOT ALREADY NOTIFIED RECORDS AND REGISTRATION, PLEASE DO SO IMMEDIATELY.

## Students at Ohio University Lancaster

Students enrolled as freshmen in the MCCN-FMC program and taking classes at Ohio University Lancaster (OU-L) are also required to submit a copy of their semester course schedules to the MCCN Records and Registration Office (Marian Hall, Room 2C01).

The deadline for Spring Semester schedules was Friday, January 11.

FMC program students must also notify MCCN Records and Registration when they drop or withdraw from an affiliated course. We have found that students are sometimes negligent with this required notification to MCCN. Remember... you must keep MCCN updated on your affiliated status!

# Admissions Office Meets Students Where They Are cont'd from page 3

According to Campbell, MCCN strives for a freshman class of about 140 students. To achieve that, nearly 500 applications will be received and reviewed between later fall and April 1. While there are some challenges to increase the amount of applications from minority populations and men, the overall numbers remain easy to reach every year.

"That's because one of the things we have going for us is we produce a great product," Campbell said. "We have been around for a long time and we're a directentry program, so students don't have to jump through lots of hoops."

Mount Carmel continues to achieve those numbers despite the competition from other programs such as those offered at Ohio State University, Capital University, Ohio University and others. One reason is the administration's commitment to continuously look at ways to reach students in an evolving world, from online courses to the Second-Degree Accelerated Program to the new Mount Carmel Clinical Skills and Simulation Center.

Among the many other characteristics of MCCN that help it draw great students every year are its location in the growing and vibrant city of Columbus, the presence of its own hospital next door, and the campus apartments.

Part of Campbell's challenge is making sure prospective students understand the academic rigor of the Mount Carmel program, and also the financial realities. "We don't want to sugarcoat things," she said, when it comes to the challenging classroom expectations. Students looking at MCCN must understand they need a college-prep background in order to make the transition into Mount Carmel more smoothly.

Campbell's goal also is to help prospective students and their families understand the financial side of the equation, and do what she can to help "eliminate barriers."

"They really need to understand the financial piece," she said. "It's not just about getting in, but 'How can I afford it?"

Campbell's background as a financial aid officer at Bowling Green State University, and then more recently an administrator with the I Know I Can collegefunding program in Columbus City Schools, provides her a strong foundation when having these conversations with families.

When everything clicks into place, it creates the right situation in which "People get here and know they want to stay," she said.



# **Civility and Mutual Respect Are Needed, STAT!**

(The following information was provided by the Mutual Respect Committee, Mount Carmel College of Nursing)

**Bullying, shaming, distorting,** gossiping, silencing, betraying, ignoring, and devaluing are just some of the words used when describing uncivil behavior.

It can take place anywhere; home, school, work, the mall or sporting events. It can be performed by anyone: parents, children, faculty, employees, supervisors, students, family and friends. It can be conscious and purposeful or unconscious and unintended. Incivility can cover the spectrum from a thoughtless word or gesture to acts of violence.

Why does it occur? Dr. Carl (n.d.) describes its causes as running the continuum from a response to stress to a feeling of entitlement. According to recent literature, incivility's presence in nursing and education is occurring at an alarming rate. Its presence is easy to find. The solution for ending it is much more elusive.

Perhaps the most profound description of incivility is that of "joy-stealing" (Heinrich, 2006). Certainly anyone who has been the recipient of uncivil behavior can attest to how it can diminish the human spirit.

But what can be done? The answer to that question is as expansive as the root causes. It can be as simple as bringing it to the perpetrator's attention. Perhaps the individual is not aware of the harm that was caused by a hasty remark or facial expression born from stress or frustration.

The answer must also range to an organizational posture of "zero tolerance" for such behavior. Mount Carmel College of Nursing has such a policy as outlined in the College Handbook's Code of Conduct. The existence of such a document invites discussion and collaboration. Acting on this policy takes courage and education.

A review of nursing literature revealed an online article and continuing education program from the North Carolina Board of Nursing, written by Crystal Tillman Harris, RN, MSN, CPNP. This article is a brief, yet substantive review of the problem as it affects all nurses...students, faculty and practitioners alike. It also offers viable recommendations for action by individuals and organizations. To read the article, type in the following website into your browser: www.tinyurl.com/befoefu.

Take time for education and reflection. Decide how to be part of the solution.

#### References:

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## Mutual Respect Committee

Do you know that Mount Carmel College of Nursing has a Mutual Respect Committee? The members of this committee include faculty, staff, and members of your Student Government Association.

The purpose of this committee is to facilitate the implementation of the Code of Conduct in order to facilitate the College's Mission and Core Values. The MCCN Mission and Core Values can be found on page 7 and the Code of Conduct can be found on pages 39-40 in your 2012-2013 Undergraduate Student Handbook.

Become aware of our *Code of Conduct* and encourage others to treat each other with respect on a daily basis!

#### Kathy Walters, MS, RNC, NNP-BC

Assistant Professor/
Student Health Nurse
Graduate Program Student Advisor
Mount Carmel College of Nursing
Office--614-234-5408
Fax--614-234-5403
kwalters@mccn.edu

### **Construction Update**

Senior Project Manager **Brian Teske** reported to Mount Carmel College of Nursing staff mid-February that the window replacement project was proceeding on schedule and remained on target for March 1 completion.

The project, by Quandel Construction Group Inc., involved demolition and installation of all windows at Marian Hall, installation of new sills and external flashing, and touchup painting and cleanup.

As the window work comes to completion, two other major upgrades are in the works for the aging facility. According to Teske, the building was reviewed for air-conditioning several times and drawings should be finished by the end of the month so AC work can begin on or about April 1.

Also, he wrote in an email, "Elevator design is under way with parts being ordered. We should have a confirmation on start time by the end of the month."

Teske is senior project manager, construction & facilities, for the Mount Carmel Health System.

### Withdrawal Policy Reminder

Please be aware of the MCCN course withdrawal policy. For the purposes of this policy, there are two types of courses: non-nursing courses and nursing courses. Nursing courses include all courses with a prefix of NURS (with the exception of nursing seminars). Non-nursing courses include all other courses taken in the academic program (including nursing seminars).

- ➤ After the course start date, a student must first notify the course instructor and obtain his/her signature **prior to submitting** an Add/Drop Form to the Office of Records and Registration. Submission of the form is required for official withdrawal from a course.
- ➤ Non-attendance in a course after the withdrawal deadline is considered being absent from the course. Failure to submit a faculty-signed Add/Drop Form will result in a grade being assigned at the conclusion of the course. All course withdrawals are subject to the "Refund Policy" section of the Student Handbook.
- ➤ A student may withdraw from any course by the end of week 1 and the course will not appear on the transcript.
- ➤ A student may withdraw, without academic penalty, from a 16-week semester course by the end of week 12 of the course. A Grade of "W" will be posted to the student's academic transcript.
- ➤ A student may withdraw, without academic penalty, from an 8-week term course by the end of week 6 of the course. A grade of "W" will be posted to the student's academic transcript.
- ➤ A student may not withdraw from any course after week 12 of a 16-week semester course or week 6 of an 8-week term course.
- ➤ Summer courses operating on a modified schedule will follow deadlines equivalent to the proportional requirements stated above.
- ➤ A student may withdraw from only one nursing course during the program of study.
- ➤ A student may withdraw from a total of two different non-nursing courses during the program of study.
- ➤ A student who is retaking a course from which he/she has previously withdrawn may not withdraw from that course a second time; a course grade will be assigned at the conclusion of the retake.
- Withdrawing from a course does not force the student to also withdraw from a corequisite course.

# **Banquet Brings Certain Lessons to Life**

By Cliff Wiltshire, BA

**Mount Carmel students were scheduled** to get a taste of hunger February 20, when the College of Nursing hosted an Oxfam Hunger Banquet.

**Colleen Cipriani**, Director of Student Life, was hoping to accomplish at least a couple of things when she scheduled the hunger-awareness activity. First, she was looking to get a lot of students together in a non-academic setting — which has been an uphill battle in a world of uber-busy students who often meet their social needs via social media outlets. Mission accomplished, as more than 70 students signed up for the lunchtime banquet.

Second, Cipriani hoped the experience would open students' eyes concerning the issues of hunger and poverty.

"It's a human rights issue," she said. "Everyone has a right to eat ... we hope to get students thinking about the disparities."

The premise is actually simple. Using a formula that matches the seats at the Oxfam banquet with global percentages of people living in hunger, only about eight people will get a full meal. Another 20 or so "middle wealth" people will get a moderate meal, sitting at the table with the "wealthy," while the vast majority of students will be asked to sit on the floor and dine on a bowl of rice.

Cipriani did say that no one would leave the event hungry, at least for food. She does hope they will hunger for more solutions to the problems of caring for people's most basic needs.

"We're teaching the nurses how to care for the 'whole person,' " at Mount Carmel, she said.

"We want them to be able to have more empathy ... to take away the notion that so many people are not in poverty because they are lazy. Give them an education and resources and they won't be in poverty."

The program typically takes 2-3 hours, but Cipriani was hoping to condense it to about 60 minutes in order to respect students' successes.

## Congratulations, Stephanie!



Stephanie Kettendorf, MS, RN, CNS, NCBF, (pictured with Ann Schiele, PhD, RN, President/ Dean, on the left) who retired effective February 1, was honored by staff at a retirement celelbration during a January 28 event in the College Lounge.

### Kathy Espy Honored at **Nationwide Children's Hospital**



Kathy Espy, longtime Director of Diversity and Community Initiatives for Mount Carmel College of Nursing, was honored February 13, at Nationwide Children's Hospital as part of the National Black Nurses Day Celebration.

She was recognized for her work in championing nursing education among underrepresented populations throughout Central Ohio and beyond.

A public event was held at Nationwide Children's Hospital. February is Black History Month.

#### **Community Service**

Social Responsibility is one of the "Core Values" contained in the mission of Mount Carmel College of Nursing. In accordance with the College's Mission and Catholic Identity, the Community Service requirement for nursing students includes the application of one's skills and time to meet identified community needs of vulnerable and at-risk populations (e.g., children, elderly, homeless, poor and underserved, and organizations that support these populations).

This activity leads to learning and development through active participation in thoughtfully organized service that:

- is conducted in and meets the needs of the community
- involves reflection and analysis of the experience
- promotes the development of leadership skills, citizen skills, and social responsibility

Pre-licensure students are required to complete 20 clock hours of community service prior to the beginning of the last semester of enrollment (RNs enrolled in the BSN Completion Program and SDAP students must satisfactorily complete 10 clock hours).

Pre-licensure students who do not meet the deadline will be required to complete an additional 10 clock hours (for a total of 30 hours) in order to meet the graduation requirement. RN-BSN and SDAP students who do not meet the deadline will be required to complete an additional 5 clock hours (for a total of 15 hours) in order to meet the graduation requirement.

Any student who does not meet the requirement by the policy deadline may participate in Commencement activities, but will not receive a diploma or be eligible to take the NCLEX-RN licensing exam until this requirement is met.

Additional details regarding the Community Service Learning Program can be found in the Student Handbook.

Submit documentation of the completed hours requirement to:

- **Colleen Cipriani** (main campus, pre-licensure program)
- **Deidre Smith** (Fairfield Medical Center program)
- Therese Snively (RN-BSN Completion program)
- Kathy Walters (master's program)

#### Student Government **Association (SGA)** Officers and Representatives for 2012-13

President Jena Verbance

Vice President

Annie Hahn

Treasurer

Ashli Temple

Secretary of Records

Symphony Voelkel

Secretary of Public Relations 1

**Brooke Cooper** 

Secretary of Public Relations 2

Stephanie Rienschield

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**Benjamin Moore** Molly Wake

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FMC Representatives

Senior: Cynthia Broaddus Sophomores: Alexis Brown and Megan Robinson

> Advisor Colleen Cipriani

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Photographer:

Layout: **Carol Stokes** 

**Chris Steel** 

For deadline information or to comment, contact Robin Hutchinson Bell at 614-234-1372 or rhutchinsonbell@mccn.edu.

# "Remembering Mount Carmel"

The newest fundraiser of the Mount Carmel Alumni Association, *Remembering Mount Carmel*, has been published. The 44-page bound book with photos and great stories of alumni and faculty memories of their time at The Mount: some funny, some sad, all heartwarming, is now available from **Theresa Williams** for \$15 (cash or check payable to Mount Carmel Alumni Association).

All proceeds benefit the Alumni Association's scholarship and loan programs and ultimately, our students. Thank you to alumni and faculty who took the time to share their memories. And thank you to each of you who purchases a copy.

# **Students can use MCCN Academic Support Services**

Are you disappointed with that first round of grades for spring semester? Do you need a little boost heading into the home stretch of the academic year?

Feel free to use the support of the MCCN Academic Support Services Team! Located in Marian Hall Room 300, Academic Support Services is staffed for a drop-in study table to help students with all subjects. Bring your questions and find answers!

- Mondays noon-4 p.m.: all subjects and math coach available
- Tuesdays 8 a.m.-noon: all subjects and 1-4 p.m. English coach available
- ➤ Wednesdays: 10 a.m.-noon sciences coach and 11a.m.-1p.m. math coach
- ➤ Thursdays 8 a.m.-noon: all subjects 2:30-4:30 p.m.: all subjects 1-4 p.m.: English coach available
- Fridays 12-2 p.m. and 3-5 p.m.: all subjects

To schedule, please e-mail: **Heather Houchard, MPH,** for math at hhouchard@ mccn.edu; **Cliff Wiltshire, BA,** for English and writing at cwiltshire@mccn.edu; and for sciences coaching, **Alex Fernandez, MD,** at afernandez@mccn.edu.

**Katheryn Fernandez, PhD, RN,** is Academic Support Coordinator and can be reached at kfernandez@mccn.edu.

# Thanks for Supporting This Year's Giving Campaign

Dear Faculty and Staff,

Thank you for your generous gifts to the Associate Giving Campaign of 2012-2013. Together, we were able to raise \$20,693 for College programs.

This year we had the opportunity to double the impact of your gifts. The Mount Carmel Foundation agreed to fully match the amount given to benefit the Nursing Learning Laboratory (Skills Lab) located on the lower level of the College. These additional funds are being used to maintain the laboratory with equipment to support the educational needs of the students.

"We are overwhelmed by the generosity and the invaluable support of our College community." said **Fatma Al-Lamki, MSN, RN.** 

"This gift will provide our students with new materials to further their education and maintain our tradition of excellence."

Because of you, our talented students have access to both an education and a community that supports them through their studies. Your generosity has given students new tools and resources to further their education and realize their dream. Thank you again for this support and for all that you continue to do for MCCN.



### What Are Your Plans for Spring Break?

By Katie Snider, Rapper Roving Reporter



"I will be working on a number of projects for my classes, also visiting

Dale Hilty, faculty



friends and family."

Anita Verma, sophomore

"I'm studying and going to go

to the mall with some friends.



"I do not really get a spring break so I will be spending that week here at Mount Carmel."

Maggie Miller-Rea, staff



in Hawaii. I am really looking

Brittany Wellman, senior



"I'm trying to get away but I am not sure yet.

Brandon Yee, SDAP



"I will be working at MCW and

maybe putting some hardwood

floors into my condo."

Luke Evans, sophomore

"I will be working at MCW to pay for the upcoming Nicaragua trip. I am also going to be hanging out with my family and doing a little shopping."

Stephanie Rienschield, junior



"I'm planning to go to New York with my husband."

Dhruti Patel, SDAP (on the right)

"If I can work out a trip to Disney World I will go there. It depends on homework. I am also getting my engagement photos taken."

Meredith Congrove, SDAP (on the left)



"I will be over at Ohio State,

Matthew Patrlja, senior

working out."

"I will be working at an Ohio Health hospital as a patient companion."

Brian Draher, senior



"I will be spending my spring break catching up on sharing quality time with my husband.

Megan Reeve, Senior





"I will be traveling to Andrews Joint Facility in Washington, D.C., to visit my son. He is a physician in the Air Force deployed to the 779th Aeromedical Staging Facility. He is one of the first faces our warriors see when they arrive to the USA. This facility receives approximately 3 missions a week from Afghanistan and around the world for a total of 60-80 military troops. I will be transporting a load of supplies that the American Red Cross has requested for them."

Deidre Smith, MSN, RN, Program Coordinator at FMC



#### **Notes from Alyncia:**

Registration is coming soon — check Carmelink, the Business Office Tab, for your balance.

**Automation is the key**: The financial aid office is putting applications online. Look forward to the Book Grant application and campus work program applications to be available soon.

**Work Study Positions**: If you will be enrolled in classes this summer and would like to work, please complete the Work Study Application online. Remember you must be enrolled for a minimum of 6 credit hours to work in the campus work program. Likewise, we are accepting applications for the 2013-2014 academic year (fall and spring).

**2013-2014 Academic Year:** Financial aid for the 2013-2014 academic year will be based on your <u>2012</u> tax return. This academic year covers — summer 2013, fall 2013 and spring 2014. If you are planning on taking classes during any of those terms, please complete your FAFSA as soon as you complete your 2012 tax return.

Please note, if you completed a FAFSA for the 2012-2013 academic year you will receive a FAFSA renewal reminder from the Department of Education. MCCN will not send individual reminders.

**IRS Data Retrieval:** This is the 2nd year for you and your parents to utilize the IRS Data Retrieval Tool to upload your tax information. It is my understanding that by doing this you will reduce our opportunity for being selected for verification.

**Verification:** Currently 30-40% of all of our students are selected for verification. This is a randomized process that historically required you and or your parents to submit a copy of your 2012 tax return transcript.

As in prior years, financial aid will be pending the completion of the verification process. Reduce your risk for selection and utilize the IRS tax upload process.

**2013-2014 FAFSA**: Plan early to complete your 2013-2014 FAFSA. In order to complete the FAFSA you will need the following:

- ✓ 2012 tax return for you the student, your parents if you are a dependent or your spouse if you are married.
- ✓ Your individual PIN number.
- ✓ 15 minutes to complete the online application at www.fafsa.ed.gov.

**2013-2014 Award Letters**: We will begin processing 2013-2014 award letters March 15th.

Award letters will be generated on a first come first serve basis. Please allow MCCN 2-3 weeks to process your award letters after the FAFSA has been received. Missing information or the need for additional actions will delay the processing of your award letter.

Following is an example of the message you will receive, if your FAFSA has been processed successfully.

Subject: 2013-2014 FAFSA — Processed Successfully

Dear John,

Congratulations, your FAFSA has been processed successfully.

What Happens Next

- Your FAFSA information was sent to the school(s) on your FAFSA and they will contact you if they need additional information.
- Your school(s) will use your FAFSA information to determine what aid you may be eligible to receive.
- Contact your school(s) with any questions about your financial aid package.

Your Student Aid Report

Your Student Aid Report (SAR), which contains the information you submitted over the FAFSA, is now available online at the link below. Your school(s) will use the information on your SAR to calculate the amount of federal student aid you are eligible to receive.

**2013-2014 Scholarship Process**: Each year MCCN provides more than \$300,000 worth of scholarships. The donors are excited about investing in the lives of our students and we are most appreciative of their commitment to helping others pursue their dreams as a nurse.

This year all applications will be completed online. The financial aid office is working with IT to automate the process. Please look forward to forthcoming information regarding when the application process will begin.

Alyncia M. Bowen, PhD

Director, Financial Aid abowen@mccn.edu

#### **MCCN CollegeFORUMS**

March 25 and April 22 Noon in the College Lounge

All students invited to attend these open forums with our President/Dean, Ann Schiele, PhD, RN.

Complimentary lunch provided by Dr. Schiele.

### **SNAM News**

Student Nurses Association of Mount Carmel (SNAM) is a pre-professional organization dedicated to providing students with opportunities to grow their knowledge about the nursing profession, gain leadership skills, achieve professional nursing roles, and give back to their community. It is the local chapter of the National Student Nurses Association (NSNA) and Ohio Nursing Students Association (ONSA).

#### **Meeting Schedule**

Remaining meetings are March 25 and April 22. They begin at noon in the College Lounge. During the next meeting, in March, SNAM will be hosting elections for 2013-2014 school.

#### **February Blood Drive**

The SNAM had its blood drive on February 4.



Megan Valentine

#### **Upcoming Events**

- ➤ NSNA's 61st Annual Convention, April 3-7 in Charlotte, NC
- ➤ Gladden Community House
- ➤ Elderly Home Improvement Outreach
- ➤ Fabulous speakers specializing in Midwifery, Pediatrics, and a nurse in the military

#### SNAM 2012-13 Officers

President	Lauren Dortmund	Vice-President	Jill Zimmer
Treasurer	Renee Dicke	Secretary	Katie Holland
Breakthrough to Nursing	Mackenzie George	Community Health Director	Tina Marie Cerra
Membership	Stephanie Rienschield		

#### **Library Hours and News**

Monday - Thursday	8 a.m. – 9 p.m.
Friday	8 a.m. – 5 p.m.
Saturday	8 a.m. – noon
Sunday	Closed

Professional reference staff is available Monday – Friday, 8 a.m. – 5 p.m. If you need professional help or assistance during late evening and Saturday opening hours, librarians will be available upon your request, primarily through scheduling time using *Signing for Instruction* form on the library website at least 48 hours in advance, or by contacting a librarian in person.

#### **News**

Library leaders are promoting several new ways to get in touch with them and for students to have an impact in the direction of their library.

First, those officials want to see your ideas. Would you like to have another "Cookies and Milk" event? Is there a book or DVD you would like to have the library add to their collection? Is there some technology request you have?



Go to the library's IDEA button at https://mchsl.uservoice.com and tell them. Students also can browse others' ideas and vote on their favorites! Library leaders

promise to answer, follow-up and make them happen.



Students and staff also are encouraged to follow news of the library via Twitter, at https://twitter.com/MCHSLibrary. Keep up with the latest news flashes from Your

Library! Hours, events, special announcements and other nuggets of wisdom let you know what is happening at Your Library!



Finally, do you have a favorite study room and want to make sure you get it for that big test or project? Do you want to organize a study group? Do

you have an organizational meeting you'd like to set up? Go to the library's homepage and click on the Reserve a Room button at http://mccn.libcal.com/rooms.php?i=1548. There are seven rooms that can be reserved for 7-12 people. Many are equipped with the latest AV technology.

#### **COUNTDOWN** to Graduation!

**Stay tuned to CARMELink for updates** regarding key information that graduating students need to know before May Commencement. Check this update for important deadlines and suggestions to keep your path to graduation on track.

- ➤ If you want to assure you are on track to complete all degree requirements, request a degree audit. Pre-licensure students contact Records & Registration; RN-BSN students contact **Tara Spalla** (tspalla@mccn.edu); Master's students contact **Kathy Walters** (kwalters@mccn.edu).
- ➤ Resolve any holds on your student record (business office balance, library materials, financial aid exit counseling) that will prevent you from receiving your diploma and obtaining a transcript.
- ▶ If not already submitted, complete your Community or Professional Service Program requirement and submit documentation forms to Colleen Cipriani (main campus, Pre-licensure program), **Deidre Smith** (Fairfield Medical Center program), **Therese Snively** (RN-BSN Completion program), or **Kathy Walters** (Master's program).
- ➤ Order graduation announcements and thank you notes (optional) at www. jostens.com (normal shipping time is 2 weeks).
- Order your cap/gown no later than April 4, 2013. Orders are placed online at www.jostens.com. Contact Records & Registration with questions (614-234-3870).
  - Try on your cap and gown when it arrives.
  - Remove wrinkles according to instructions provided and hang up the gown until Commencement.
  - Appropriate dress under the gown at Commencement is professional business attire (no flip-flops or sneakers and no "decorated" caps).
- ➤ If you wish to have your graduation announcement sent to news publications, respond by April 15 via the online form posted to CARMELink. A reminder, and a link to the form, will be sent to students at a later date.
- ➤ Undergraduate traditional program students register to take the ATI Predictor and Critical Thinking Assessment coming up soon! Students will be notified via email how to sign up for a date and time.
- ➤ Complete the BSN or MS Graduation Exit Survey. Students completing all requirements by the end of Spring Semester and receiving diplomas on May 11 will receive email notification the week of March 25 with a link to the appropriate survey.
  - <u>Caution</u>: Do not confuse the notification email about the *Graduation Exit Survey* with the regular notifications about *Course and Faculty Evaluations* you are asked to complete at the end of each course.
- > Prepare for graduation events:
  - Graduation Celebration Luncheon (Berwick Manor Restaurant) and mandatory Pinning/Recognition and Commencement rehearsal (First Church of God), Thursday, May 10, Noon.
  - **Pinning & Recognition Ceremony.** Friday, May 10, 7:00 p.m., First Church of God (students arrive by 6:00 p.m.).
  - Commencement, Saturday, May 11, 1:00 p.m., First Church of God (students arrive by Noon).
  - · Additional details to follow at a later date.
- ➤ Each graduating student will be allotted five tickets for seating at Commencement in the main auditorium.
  - For students who responded to the ticket survey conducted in January, additional tickets will be available for guests to view the ceremony remotely in an adjacent auditorium.
  - Tickets for the two locations will be distinctly different; guests will be admitted according to which ticket they have. There is no charge for Commencement tickets.
  - All guests older than the age of 1 year are required to have a ticket.
  - Tickets will be available for pick-up beginning March 25 in the Records & Registration Office (Rm 201, Marian Hall, 9:00 a.m. – Noon and 1:30 p.m. – 4:30 p.m., Monday through Friday).
  - No tickets are required for the Pinning/Recognition Ceremony.
- ➤ Pre-licensure students: Plan to attend the ATI Comprehensive Review for NCLEX Preparation, May 13-15, 8:00 a.m. 4:30 p.m. (College Gym).



## **Cap and Gown Order Deadline**

Each graduate attending Commencement on May 11 is responsible for ordering and paying for his/her own cap/gown no later than **April 4, 2013.** Orders are placed online at jostens.com.

- ➤ Click on "Find My School's Store" at the top of the page
- ➤ Search for Mount Carmel College of Nursing
- ➤ Follow the prompts for "Graduation Caps and Gowns"
- Click on either the bachelor's or master's product (they are different!)
- ➤ Follow the "Design It" prompts to place your order
- Note: one tassel comes with your order; there is an option to order additional tassels

Remember: The order deadline is April 4. A Jostens representative will be in the main lobby following the February 18 graduation luncheon to answer questions you may have. Records & Registration is also a resource if you have questions (614-234-3870).