

## Mandated Reporting for Mount Carmel College of Nursing

**MCCN considers all employees to be *mandated reporters* meaning they are required to report incidents of harassment, discrimination, and sexual misconduct to the Title IX Coordinator, Melissa Swartz.**

If a member of the College community begins to tell you about a sexual assault or sexual harassment incident, please kindly interrupt them and inform them of the following:

*I need to tell you that I am a mandated reporter. I must inform the College an incident has occurred. I don't want to scare you or intimidate you, but your personal safety and overall health are our number one concern. The reason we do this report is to make sure you are able to get all the help and support you need. I will keep the information you share as private as I can, but I am required to bring it to the attention of the Title IX Coordinator. I will only report what you confide in me. I also have confidential contacts to share with you. These are people who are able to listen and support you and who will not share anything you tell them. [Share resource card]. You also have the right to file a Title IX complaint and the right to report the crime to campus or local police. Mount Carmel understands that reporting a crime may involve disclosing sensitive information. You can request Title IX keep your information completely confidential. In some cases they cannot promise complete confidentiality, however they will work to ensure each situation is resolved as discreetly as possible.*

### **Confidential Reporting Resources**

Sexual Assault Response Network of Central Ohio: 24/7	614-267-7020
Mt Carmel Crime and Trauma Assistance Program (CTAP)	614-234-5900
MCCN Student Behavioral Health Counselor	614-234-4752

### **Campus Reporting Resources (non-confidential)**

MCCN Campus Security	614- 234-5333 or 5-5333 from any campus phone
Melissa Swartz, Title IX Coordinator:	614.234.5021

<b>Columbus Police Department (non-confidential)</b>	614-645-4580
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### ***How do I Report?***

If you are in a life-threatening situation, please call 9-1-1 first before calling the College's Title IX Coordinator or campus security.

Please call or email all known details of the reported incident to the Title IX Coordinator within 24 hours:

- Name of the alleged perpetrator
- Name of the individual who reported experiencing violence
- Any other students, employees or individuals involved in the situation
- Date, time and location of the incident

### **Title IX Coordinator**

Melissa Swartz, MEd

614.234.5021 or mswartz1@mccn.edu

***More information can be found at:*** [http://catalog.mccn.edu/content.php?catoid=10&navoid=438#Non-Discrimination\\_Statement](http://catalog.mccn.edu/content.php?catoid=10&navoid=438#Non-Discrimination_Statement)

*MCCN is committed to maintaining a healthy and safe learning, living, educational, and working environment that is free from gender discrimination and harassment and to creating an environment that promotes responsibility, dignity, and respect in matters of sexual conduct.*